

**Line of Business Project Definition**

**Tradesman Liability**

**Version** **12**

**Project Name:** **MLIAB**

**Created:** **13/01/2025**

**Definition Document Version: 1**

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# Introduction

## Introduction

### About The Document

This document details the screen layouts, properties and data capture of the user project. For each screen in the project, the following information will be explained.

* Screen Layout – how the controls on the screen are laid out.
* Screen Notes – a selection of basic information about the screen.
* Screen Properties – the configuration and options chosen on the screen.
* Field Names – the description, name and type

Section 3 of the document details the behaviour of the core screens used within this project. The appendices contain full information about project settings and properties, along with database table information.

## Document Approval

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Company | Date | Signature |
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# Screen Order

## Core Screens

### New & Add Quote Navigations

The screens detailed in section 3 are included as part of a standard Transactor Line of Business project. The configuration of the screens can be altered using the Navigator Toolset. By default the screens are configured as below:

|  |  |  |  |
| --- | --- | --- | --- |
| Sequence Shown | Screen Name | Enabled By Default In Navigation Sets | |
| New Quote | Add Quote |
| 1 | Client Details |  |  |
| 2 | Contact & Marketing Details |  |  |
| 3 | Target Premium |  |  |
| 4 | Cross Sales |  |  |

### User Project Screens

Following the core screens, as detailed in previous sections, the LoB screens will be displayed in the below sequence:

| Sequence | Screen Name |
| --- | --- |
| 1 | Trade Details |
| 2 | Client Information / Cover |
| 3 | CAR |
| 4 | Personal Accident and Income Protection |
| 5 | Professional Indemnity |
| 7 | Claim Summary |
| 8 | Business Support |
| 9 | Assumptions |

### Navigation Actions

When a user selects NEXT from a parent screen, they will progress to the next parent screen as detailed in the “User Project Screens” section. Upon selection of CANCEL the prompt ‘Do you wish to Save a Partial Quote?’ with YES/NO/CANCEL options is presented.

From a parent screen, selecting the ADD button will present the associated child screen, allowing creation of a new child item. Unless otherwise stated, there are no rules associated to the number of child items which can be attached to a parent. In the same way, selecting of EDIT and REMOVE will allow amendment and removal of a child item.

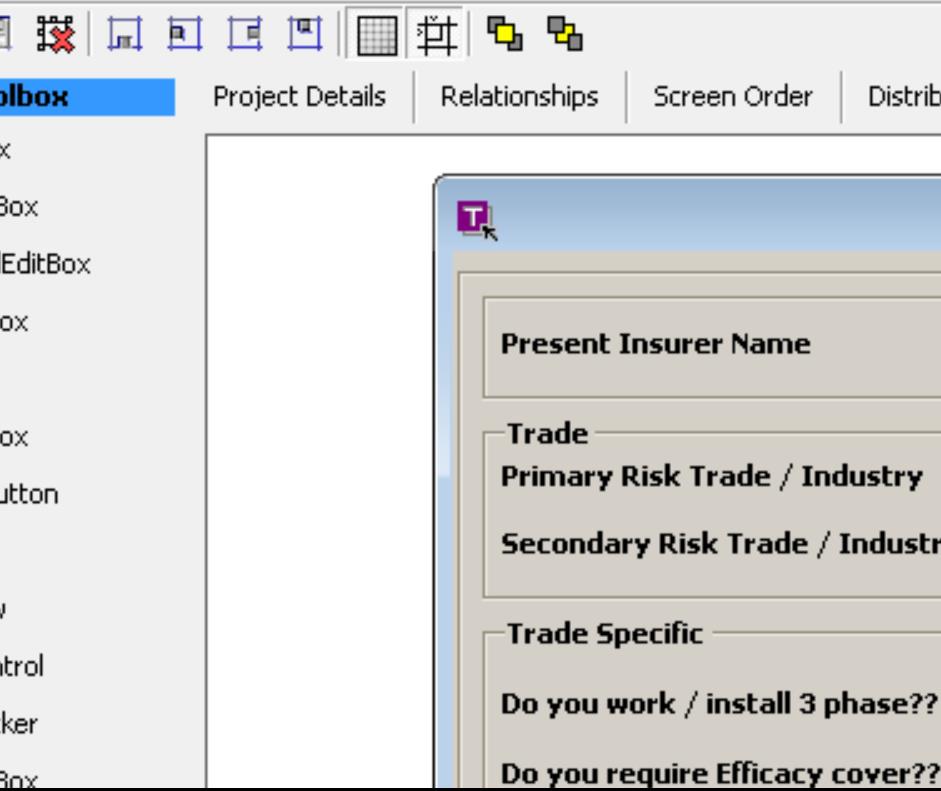
* Selecting YES will save all the data input with the exception of the current screen (as data is only saved when the NEXT button is pressed) and return the user to the Client Search screen.
* Selecting NO will not save the details, the user will be returned to the ‘Client search’ screen.
* Selecting CANCEL will allow the user to continue with the data capture process.

The Transactor Navigator controls the setting of any required default values, and mandatory fields. They are therefore not detailed as part of this document.

# Data Capture Specification

## Trade Details

### Screen Layout



### Screen Notes

The Trade Details screen is a single instance screen which is shown as part of the Add and New Quote Navigation sets. This screen is required to be completed as part of the data capture.

This screen has been defined as the "Risk" screen in the project. This means that when adding claims via the Transactor claims suite, you may access this screen in read-only mode to review the details. There can only be one "Risk" screen defined per project.

Trade Details forms part of the website data capture.

### Screen Properties

| Property | Value |
| --- | --- |
| Screen Type | Standard |
| Risk? | Yes |
| Required? | Yes |
| Screen Instance | Single |
| Navigation Visibility? | Included |
| Post Quote Navigation? | No |
| Screen Filename | frmTrdDtail.tst |

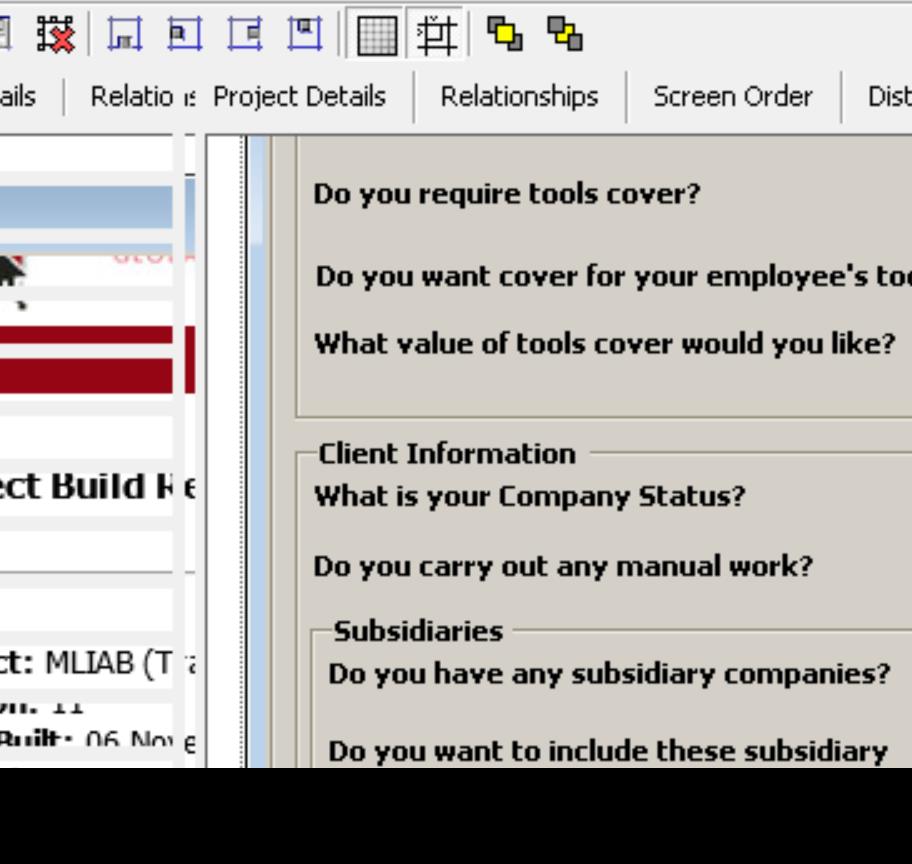
### Field Names

The below table shows the properties of each question on the TrdDtail screen.

| Description | Field Name | Field Type | List Table |
| --- | --- | --- | --- |
| HistoryID | txtHistoryID | Text Field |  |
| Policy Details ID | txtPolicyDetailsID | Text Field |  |
| Cover Start Date | dtpCoverStartDate | Date Picker |  |
| Present Insurer | cboPresentInsurer | Drop-Down List | LIST\_INSURER |
| Do you work / install 3 phase? | optPhase | Yes/No Control |  |
| Do you require Efficacy cover? | optEfficacyCover | Yes/No Control |  |
| What is the maximum DEPTH you work to? | cboMaxDepth | Drop-Down List | LIST\_MH\_MAXDEPTH |
| Do you work on paving, drives, paths or patios? | optPaving | Yes/No Control |  |
| Do you do any ROAD SURFACING? | optRoadSurfacing | Yes/No Control |  |
| Are you Gas Safe registered? | optCorgiReg | Yes/No Control |  |
| Do you do any VENTILATION work? | optVentilation | Yes/No Control |  |
| Do you only work on slate, thatched, tiled | optRoofing | Yes/No Control |  |
| Do you carry out any form of structural | optWaterproofing | Yes/No Control |  |
| Do you carry out any process of pressure | optSolvent | Yes/No Control |  |
| Do you Inject Cavity Wall? | optCavityWall | Yes/No Control |  |
| Do you use any Fixed powered | optFixedMachinery | Yes/No Control |  |
| How many employees use this machinery? | txtEmpsUsing | Text Field |  |
| Primary Risk Trade / Industry | cboPrimaryRisk | Drop-Down List | LIST\_MH\_TRADE |
| Do you have a workshop? | optWorkshop | Yes/No Control |  |
| Secondary Risk Trade / Industry | cboSecondaryRisk | Drop-Down List | LIST\_MH\_TRADE |
| What percentage of your work is workshop based? | txtWorkshopPercent | Text Field |  |
| Do you Manufacture, Process | optManufacture | Yes/No Control |  |
| Please confirm that you have ensured that: | optEngineering | Yes/No Control |  |

## Client Information / Cover

### Screen Layout



### Screen Notes

The Client Information / Cover screen is a single instance screen which is shown as part of the Add and New Quote Navigation sets. This screen is required to be completed as part of the data capture.

Client Information / Cover forms part of the website data capture.

### Screen Properties

| Property | Value |
| --- | --- |
| Screen Type | Standard |
| Risk? | No |
| Required? | Yes |
| Screen Instance | Single |
| Navigation Visibility? | Included |
| Post Quote Navigation? | No |
| Screen Filename | frmCInfo.tst |

### Field Names

The below table shows the properties of each question on the CInfo screen.

| Description | Field Name | Field Type | List Table |
| --- | --- | --- | --- |
| What is your Company Status? | cboCompanyStatus | Drop-Down List | LIST\_MH\_COSTATUS |
| Do you carry out any manual work? | optManualWork | Yes/No Control |  |
| Do you have any subsidiary | optSubsidYN | Yes/No Control |  |
| Do you want to include these subs | optincludeYN | Yes/No Control |  |
| Total number of employees | txtTotalEmployees | Text Field |  |
| What Public Liability Limit do you require? | cboPubLiabLimit | Drop-Down List | LIST\_MH\_PUBLIAB |
| Total number of Partners and Principals? | txtTotalPandP | Text Field |  |
| Do you require tools cover? | optToolCover | Yes/No Control |  |
| EmployeeTools | Optemployeetool | Yes/No Control |  |
| What value of tools cover would you like? | cboToolValue | Drop-Down List | LIST\_MH\_COVTOOLS |
| Total number of directors working manually? | txtManualDirectors | Text Field |  |
| Total number of non-manual directors? | txtNonManuDirec | Text Field |  |
| Total number of employees working manually | txtManualEmps | Text Field |  |
| Total number of non-manual employees? | txtNonManualEmps | Text Field |  |
| Do you require temporary employees insurance? | optTempInsurance | Yes/No Control |  |
| How many man days per year? | txtManDays | Text Field |  |
| What is your Employers Reference Number? | txtERNRef | Text Field |  |
| ERNExempt | chkERNExempt | Tick Box |  |
| What year were you established? | txtYrEstablished | Text Field |  |
| How many years have you been established? | txtyrs | Text Field |  |
| How many years experience do you have? | txtYrsExp | Text Field |  |
| What is your Estimated Annual Turnover? | cfdAnnualTurnover | Currency Field |  |
| Bona Fide Wageroll (Supply and Fix) | cfdBonaFideWR | Currency Field |  |
| Direct Manual Wageroll (PAYE) | cfdManualPAYE | Currency Field |  |
| PAYE Wageroll for Clerical Employees | cfdClericalPAYE | Currency Field |  |
| Labour Only Wageroll | cfdLabourWR | Currency Field |  |
| Total Supervisor / Yardmen wages | cfdSupervisorWR | Currency Field |  |
| What are the principals drawings? | cfdPsDrawings | Currency Field |  |
| Do you work solely on Private Dwelling Houses | optWorkSoley | Yes/No Control |  |
| Do you use heat? | optHeat | Yes/No Control |  |
| What percentage? | txtHeatPercent | Text Field |  |
| What is the maximum height you work at | cboMaxHeight | Drop-Down List | LIST\_MH\_MAXHEIGHT |
| Are you a member of any association or federation? | optAssociMem | Yes/No Control |  |
| Please select which one | cboWhichAssoci | Drop-Down List | LIST\_MH\_ASSOC\_FED |
| anyone who is responsible for Health and Safety? | optHealthSafety | Yes/No Control |  |
| responsible for written risk assessments? | optWrittenRA | Yes/No Control |  |

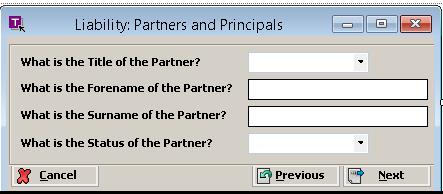
### Form Validation

The following data validation occurs on the CInfo screen.

| Question | Validation | Message Displayed When Validation Not Met |
| --- | --- | --- |
| Total number of Partners and Principals? |  | Please validate Partners and Principals |

## Partners and Principals

### Screen Layout



### Screen Notes

The Partners and Principals screen is a multiple instance screen.

Partners and Principals is a child screen of the Client Information / Cover screen.

Partners and Principals forms part of the website data capture.

### Screen Properties

| Property | Value |
| --- | --- |
| Screen Type | Standard |
| Risk? | No |
| Required? | No |
| Screen Instance | Multiple |
| Navigation Visibility? | Not Included |
| Post Quote Navigation? | No |
| Screen Filename | frmPandP.tst |
| Column Titles Used (When Displayed As A Summary) | Title, Forename, Surname, Status |

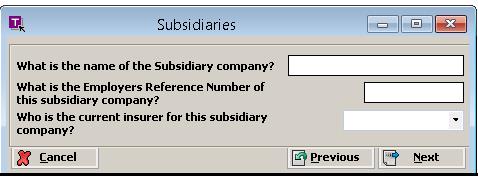
### Field Names

The below table shows the properties of each question on the PandP screen.

| Description | Field Name | Field Type | List Table |
| --- | --- | --- | --- |
| What is the Title of the Partner? | cboTitle | Drop-Down List | LIST\_TITLE |
| What is the Forename of the Partner? | txtForename | Text Field |  |
| What is the Surname of the Partner? | txtSurname | Text Field |  |
| What is the Status of the Partner? | cboStatus | Drop-Down List | LIST\_MH\_P\_STATUS |

## Subsidiaries

### Screen Layout



### Screen Notes

The Subsidiaries screen is a multiple instance screen.

Subsidiaries is a child screen of the Client Information / Cover screen.

Subsidiaries does not form part of the website data capture.

### Screen Properties

| Property | Value |
| --- | --- |
| Screen Type | Standard |
| Risk? | No |
| Required? | No |
| Screen Instance | Multiple |
| Navigation Visibility? | Not Included |
| Post Quote Navigation? | No |
| Screen Filename | frmSubsid.tst |
| Column Titles Used (When Displayed As A Summary) | Company, ERN Ref, Insurer |

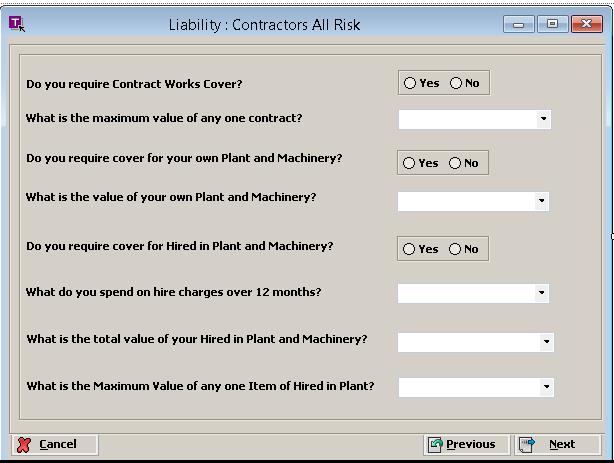
### Field Names

The below table shows the properties of each question on the Subsid screen.

| Description | Field Name | Field Type | List Table |
| --- | --- | --- | --- |
| What is the name of the Subsidiary company? | txtSubsidName | Text Field |  |
| What is the Employers Ref | txtSubsidERN | Text Field |  |
| Who is the current insurer for subs | cboSubsidInsurer | Drop-Down List | LIST\_INSURER |

## CAR

### Screen Layout



### Screen Notes

The CAR screen is a single instance screen which is shown as part of the Add and New Quote Navigation sets. This screen is required to be completed as part of the data capture.

CAR forms part of the website data capture.

### Screen Properties

| Property | Value |
| --- | --- |
| Screen Type | Standard |
| Risk? | No |
| Required? | Yes |
| Screen Instance | Single |
| Navigation Visibility? | Included |
| Post Quote Navigation? | No |
| Screen Filename | frmCAR.tst |

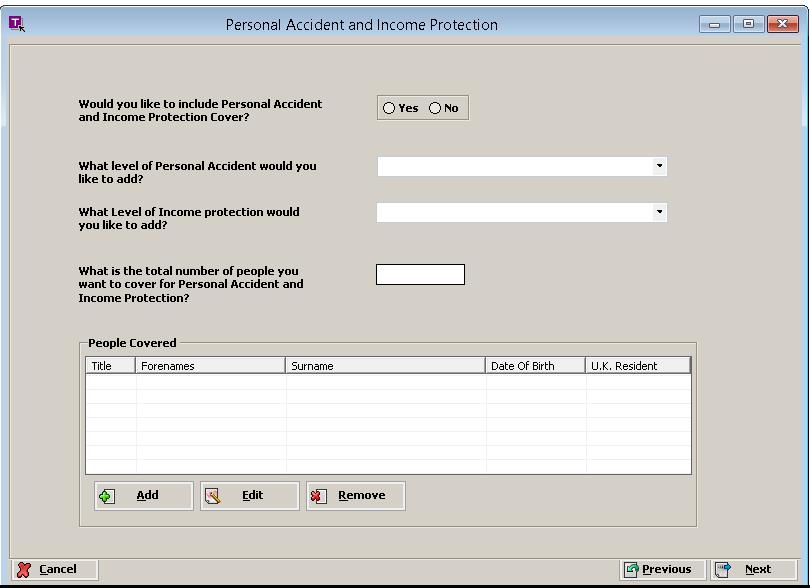
### Field Names

The below table shows the properties of each question on the CAR screen.

| Description | Field Name | Field Type | List Table |
| --- | --- | --- | --- |
| Cover forContract Works required? | optContractsworks | Yes/No Control |  |
| What is the maximum value of any one contract? | cboMaxContractVal | Drop-Down List | LIST\_MH\_CARMaxContractVal |
| Cover for your own Plant and Machinery required? | optcoverplant | Yes/No Control |  |
| What is the value of your own Plant and Machinery? | cboOwnPlantMacVal | Drop-Down List | LIST\_MH\_CAROwnPlantMacVal |
| Cover for Hired in Plant and Machinery required? | optcoverhireplant | Yes/No Control |  |
| What do you spend on hire charges over 12 months? | cboHireChargeVal | Drop-Down List | LIST\_MH\_CARHireChargeVal |
| Total value of your Hired in Plant and Machinery? | cboHirPlantMacVal | Drop-Down List | LIST\_MH\_CARHirPlantMacVal |
| Maximum Value of any one Item of Hired in Plant? | cboMaxHirPlantVal | Drop-Down List | LIST\_MH\_CARMaxHirPlantVal |

## Personal Accident and Income Protection

### Screen Layout



### Screen Notes

The Personal Accident and Income Protection screen is a single instance screen which is shown as part of the Add and New Quote Navigation sets.

Personal Accident and Income Protection forms part of the website data capture.

### Screen Properties

| Property | Value |
| --- | --- |
| Screen Type | Standard |
| Risk? | No |
| Required? | No |
| Screen Instance | Single |
| Navigation Visibility? | Included |
| Post Quote Navigation? | No |
| Screen Filename | frmAccIncom.tst |

### Field Names

The below table shows the properties of each question on the AccIncom screen.

| Description | Field Name | Field Type | List Table |
| --- | --- | --- | --- |
| PersonalAccident | optCoverYN | Yes/No Control |  |
| coverLevel | cboAccidentCover | Drop-Down List | LIST\_MH\_PersonalAccidentLevel |
| Income Cover | cboIncomeCover | Drop-Down List | LIST\_MH\_PAIncomeProtectionLevel |
| PeopleNum | txtPeopleNum | Text Field |  |

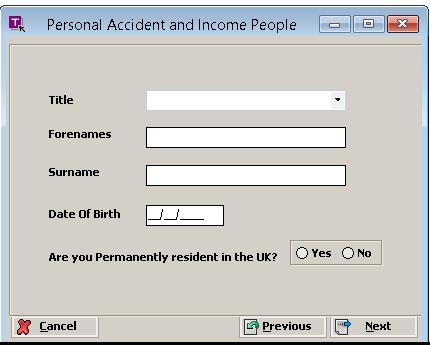
### Form Validation

The following data validation occurs on the AccIncom screen.

| Question | Validation | Message Displayed When Validation Not Met |
| --- | --- | --- |
| PeopleNum |  | Please validate People Covered |
| PeopleNum | Must be equal to"0" | You have not entered any people covered. |

## Personal Accident and Income People

### Screen Layout



### Screen Notes

The Personal Accident and Income People screen is a multiple instance screen.

Personal Accident and Income People is a child screen of the Personal Accident and Income Protection screen.

Personal Accident and Income People forms part of the website data capture.

### Screen Properties

| Property | Value |
| --- | --- |
| Screen Type | Standard |
| Risk? | No |
| Required? | No |
| Screen Instance | Multiple |
| Navigation Visibility? | Not Included |
| Post Quote Navigation? | No |
| Screen Filename | frmPAPeople.tst |
| Column Titles Used (When Displayed As A Summary) | Title, Forenames, Surname, Date Of Birth, UK Resident |

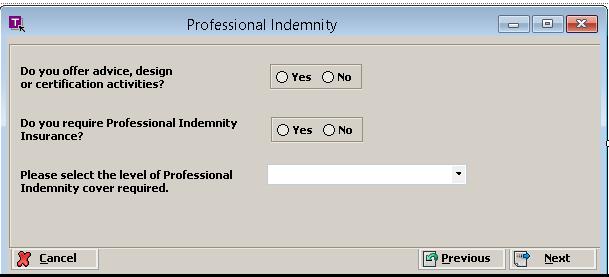
### Field Names

The below table shows the properties of each question on the PAPeople screen.

| Description | Field Name | Field Type | List Table |
| --- | --- | --- | --- |
| What is the Title of the Partner? | cboTitle | Drop-Down List | LIST\_TITLE |
| Forenames | txtForenames | Text Field |  |
| What is the Surname of the Partner? | txtSurname | Text Field |  |
| DateOfBirth | mskDateOfBirth | Masked Date Field |  |
| optUKResidentYN | optUKResidentYN | Yes/No Control |  |

## Professional Indemnity

### Screen Layout



### Screen Notes

The Professional Indemnity screen is a single instance screen which is shown as part of the Add and New Quote Navigation sets.

Professional Indemnity forms part of the website data capture.

### Screen Properties

| Property | Value |
| --- | --- |
| Screen Type | Standard |
| Risk? | No |
| Required? | No |
| Screen Instance | Single |
| Navigation Visibility? | Included |
| Post Quote Navigation? | No |
| Screen Filename | frmProfIndm.tst |

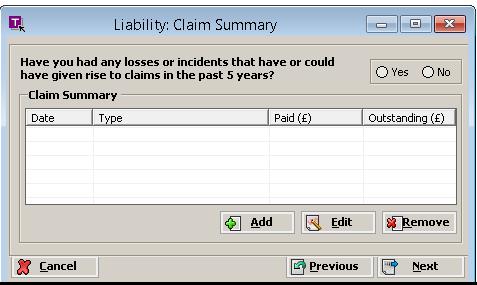
### Field Names

The below table shows the properties of each question on the ProfIndm screen.

| Description | Field Name | Field Type | List Table |
| --- | --- | --- | --- |
| DesignYN | optDesignYN | Yes/No Control |  |
| PIYN | optPIYN | Yes/No Control |  |
| PILevel | cboPILevel | Drop-Down List | LIST\_MH\_ProfessionalIndemnityLevel |

## Claim Summary

### Screen Layout



### Screen Notes

The Claim Summary screen is a single instance screen which is shown as part of the Add and New Quote Navigation sets. This screen is required to be completed as part of the data capture.

Claim Summary forms part of the website data capture.

### Screen Properties

| Property | Value |
| --- | --- |
| Screen Type | Standard |
| Risk? | No |
| Required? | Yes |
| Screen Instance | Single |
| Navigation Visibility? | Included |
| Post Quote Navigation? | No |
| Screen Filename | frmClmSum.tst |

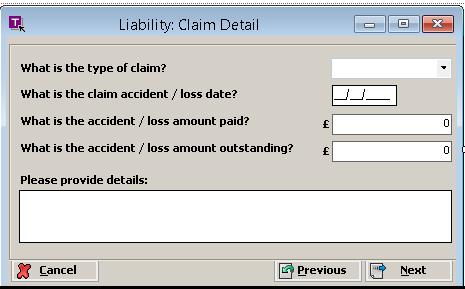
### Field Names

The below table shows the properties of each question on the ClmSum screen.

| Description | Field Name | Field Type | List Table |
| --- | --- | --- | --- |
| Have you had any losses or incidents | optIncidents | Yes/No Control |  |

## Claim Detail

### Screen Layout



### Screen Notes

The Claim Detail screen is a multiple instance screen.

Claim Detail is a child screen of the Claim Summary screen.

Claim Detail forms part of the website data capture.

### Screen Properties

| Property | Value |
| --- | --- |
| Screen Type | Standard |
| Risk? | No |
| Required? | No |
| Screen Instance | Multiple |
| Navigation Visibility? | Not Included |
| Post Quote Navigation? | No |
| Screen Filename | frmClmDtail.tst |
| Column Titles Used (When Displayed As A Summary) | Type of Claim, Claim Date, Amount paid, Amount Outstanding |

### Field Names

The below table shows the properties of each question on the ClmDtail screen.

| Description | Field Name | Field Type | List Table |
| --- | --- | --- | --- |
| What is the type of claim? | cboType | Drop-Down List | LIST\_MH\_CLAIMTYPE |
| What is the claim accident / loss date? | mskDate | Masked Date Field |  |
| What is the accident / loss amount paid? | cfdPaid | Currency Field |  |
| What is the accident / loss amount outstanding? | cfdOutstanding | Currency Field |  |
| Please provide details: | txtDetails | Text Field |  |

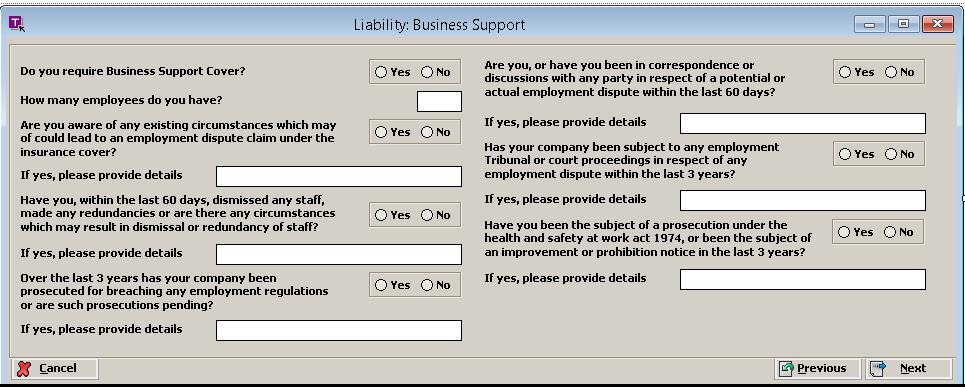
### Form Validation

The following data validation occurs on the ClmDtail screen.

| Question | Validation | Message Displayed When Validation Not Met |
| --- | --- | --- |
| What is the claim accident / loss date? | Must be greater than today's date | Claim can't be added after policy start date |

## Business Support

### Screen Layout



### Screen Notes

The Business Support screen is a single instance screen which is shown as part of the Add and New Quote Navigation sets. This screen is required to be completed as part of the data capture.

Business Support does not form part of the website data capture.

### Screen Properties

| Property | Value |
| --- | --- |
| Screen Type | Standard |
| Risk? | No |
| Required? | Yes |
| Screen Instance | Single |
| Navigation Visibility? | Included |
| Post Quote Navigation? | No |
| Screen Filename | frmBusSupp.tst |

### Field Names

The below table shows the properties of each question on the BusSupp screen.

| Description | Field Name | Field Type | List Table |
| --- | --- | --- | --- |
| Do you require Business Support Cover? | optBusSuppCover | Yes/No Control |  |
| How many employees do you have? | txtEmps | Text Field |  |
| employment dispute claim | optEmpDispute | Yes/No Control |  |
| If yes, please provide details | txtEmpDisDetails | Text Field |  |
| made any redundancies | optRedundancies | Yes/No Control |  |
| If yes, please provide details | txtRedunDetails | Text Field |  |
| breaching any employment regulations | optRegulations | Yes/No Control |  |
| If yes, please provide details | txtReguDetails | Text Field |  |
| discussions with any party in respect of | optDiscussions | Yes/No Control |  |
| If yes, please provide details | txtDiscussDetails | Text Field |  |
| employment tribunal or court proceedings | optTribunal | Yes/No Control |  |
| If yes, please provide details | txtTribunalDetails | Text Field |  |
| prosecution under the health and safety | optHandS | Yes/No Control |  |
| If yes, please provide details | txtHandSDetails | Text Field |  |

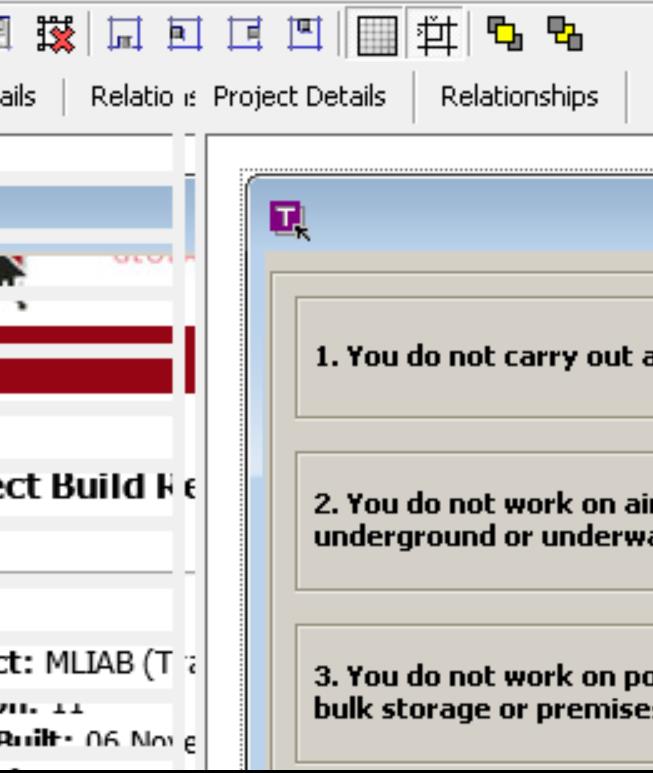
### Form Validation

The following data validation occurs on the BusSupp screen.

| Question | Validation | Message Displayed When Validation Not Met |
| --- | --- | --- |
| If yes, please provide details | Must be not equal to"" | Referal, Please use the Stand-Alone Business Support Screen |
| If yes, please provide details | Must be not equal to"" | Referal, Please use the Stand-Alone Business Support Screen |
| If yes, please provide details | Must be not equal to"" | Referal, Please use the Stand-Alone Business Support Screen |
| If yes, please provide details | Must be not equal to"" | Referal, Please use the Stand-Alone Business Support Screen |
| If yes, please provide details | Must be not equal to"" | Referal, Please use the Stand-Alone Business Support Screen |
| If yes, please provide details | Must be not equal to"" | Referal, Please use the Stand-Alone Business Support Screen |

## Assumptions

### Screen Layout



### Screen Notes

The Assumptions screen is a single instance screen which is shown as part of the Add and New Quote Navigation sets. This screen is required to be completed as part of the data capture.

Assumptions forms part of the website data capture.

### Screen Properties

| Property | Value |
| --- | --- |
| Screen Type | Standard |
| Risk? | No |
| Required? | Yes |
| Screen Instance | Single |
| Navigation Visibility? | Included |
| Post Quote Navigation? | No |
| Screen Filename | frmAssump.tst |

### Field Names

The below table shows the properties of each question on the Assump screen.

| Description | Field Name | Field Type | List Table |
| --- | --- | --- | --- |
| 1. Demolition work | cboDemolition | Drop-Down List | LIST\_MH\_ASSUMPT |
| 2. Aircraft | cboAircraft | Drop-Down List | LIST\_MH\_ASSUMPT |
| 3. Power stations | cboPowerStations | Drop-Down List | LIST\_MH\_ASSUMPT |
| 4. Asbestos | cboAsbestos | Drop-Down List | LIST\_MH\_ASSUMPT |
| 5. Insurance refused | cboRefused | Drop-Down List | LIST\_MH\_ASSUMPT |
| 6. Declared bankrupt | cboBankrupt | Drop-Down List | LIST\_MH\_ASSUMPT |
| 7. Been convicted | cboConvicted | Drop-Down List | LIST\_MH\_ASSUMPT |
| 8. Ongoing staff training | cboStaffTraining | Drop-Down List | LIST\_MH\_ASSUMPT |
| 9. Please confirm that PPE | cboPPE | Drop-Down List | LIST\_MH\_ASSUMPT |

# Appendices – Property Glossary

## Full Glossary of Available Control Properties & Descriptions

| Property Name | Description |
| --- | --- |
| AcceptsReturns | Defines if the control accepts returns within the the text it holds. |
| AcceptsTabs | Defines if the control accepts tabs within the the text it holds. |
| AlwaysVisible | Display the question when disabled |
| AutoIncrement | Allows auto increment of value |
| BackColor | Select the backcolor for this control |
| CharacterCasing | Changes the case of the text that is input |
| CheckAlign | Determines the location of the checkbox inside the control. |
| CodeEnabled | Show Code |
| DateFormat | Date format |
| DateRestriction | Control that the date is restricted by |
| DecimalPlaces | Number of Decimal Places if Numeric = True |
| DefaultValue | Default Database Value |
| DisplayAsYesNo | Display Checkbox as Yes/No radio button |
| DisplayOnWebpage | Whether the question is displayed |
| DisplayPages | List of pages that will be disabled/enabled on selection of this checkbox |
| Editable | Editable |
| EnableControls | List of controls that will be disabled/enabled depending on the value of this control (numeric textboxes only) |
| EndYear | Auto populates control with difference between this year and StartYear |
| Excess | Specifies that the list is a voluntary excess |
| ExcessSection | Specifies the voluntary excess section |
| FilteredDropDown | Filters selected dropdown on selected value |
| Font | Select the font for this control |
| ForeColor | Select the forecolor for this control |
| Format | Date Format |
| LinkedData | Data to use when linked to another source |
| ListTable | Defines if the control accepts return characters within the text it holds. |
| Mask | Mask for data |
| MaxAutoValue | Maximum value when auto incremented |
| MaximumTotal | Maximum number that total can equal e.g. 100 for percentage |
| MaxLength | Maximum length of the string which this control may hold, or maximum number of digits if numeric property is set to true. |
| MinimumTotal | Minimum number that total can equal e.g. greater than 0 |
| MultiLine | Allow multiple lines |
| Numeric | Allow only numeric characters |
| PolicyTerm | Bound to a policy term date |
| ProperCase | Changes the case to ProperCase (i.e Mr S J Smith) |
| Required | Whether an answer is required |
| ReverseList | Whether the year list shows years ascending |
| ShowHelpText | Show a help icon next to question |
| Size | Enter the size for this control |
| StartYear | Auto populates control with difference between this year and EndYear |
| SumControls | List of controls that will be calculated together in this control |
| SumInsured | Sum Insured |
| SymbolEnabled | Show Symbol |
| TabIndex | TabIndex (the order in which the cursor moves between the controls when using the tab button) |
| TextAlign | Defines if the control can accept returns within the text it holds |
| TextAlignment | Select the text alignment for this control |
| UseDecimalPlaces | Use Number of Decimal Places on Numeric controls |
| UserFilled | User Filled means that the combobox does not require a List Table associated with it |
| WordWrap | Allow word wrap on the control |

# Appendices – Full Project Properties

## Project Properties for Tradesman Liability (MLIAB)

### Project-Level Settings

| Property | Value |
| --- | --- |
| Description | Tradesman Liability |
| VersionNumber | 12 |
| Edit | False |
| Type | Standard LoB Project |
| ProductTypeID | 195 |
| Dataset Schema | 195schema1.xsd |

### Database Information

The below database tables are used to store data for this project.

| Screen | Database Table Name | Table Primary Key | Parent Table Name |
| --- | --- | --- | --- |
| Trade Details (frmTrdDtail.tst) | USER\_MLIAB\_TRDDTAIL | MLIAB\_TRDDTAIL\_ID HISTORY\_ID | CUSTOMER\_POLICY\_DETAILS |
| Client Information / Cover (frmCInfo.tst) | USER\_MLIAB\_CINFO | MLIAB\_CINFO\_ID HISTORY\_ID | CUSTOMER\_POLICY\_DETAILS |
| Partners and Principals (frmPandP.tst) | USER\_MLIAB\_PANDP | MLIAB\_PANDP\_ID HISTORY\_ID | USER\_MLIAB\_CINFO |
| Subsidiaries (frmSubsid.tst) | USER\_MLIAB\_SUBSID | MLIAB\_SUBSID\_ID HISTORY\_ID | USER\_MLIAB\_CINFO |
| CAR (frmCAR.tst) | USER\_MLIAB\_CAR | MLIAB\_CAR\_ID HISTORY\_ID | CUSTOMER\_POLICY\_DETAILS |
| Personal Accident and Income Protection (frmAccIncom.tst) | USER\_MLIAB\_ACCINCOM | MLIAB\_ACCINCOM\_ID HISTORY\_ID | CUSTOMER\_POLICY\_DETAILS |
| Personal Accident and Income People (frmPAPeople.tst) | USER\_MLIAB\_PAPEOPLE | MLIAB\_PAPEOPLE\_ID HISTORY\_ID | USER\_MLIAB\_ACCINCOM |
| Professional Indemnity (frmProfIndm.tst) | USER\_MLIAB\_PROFINDM | MLIAB\_PROFINDM\_ID HISTORY\_ID | CUSTOMER\_POLICY\_DETAILS |
| Claim Summary (frmClmSum.tst) | USER\_MLIAB\_CLMSUM | MLIAB\_CLMSUM\_ID HISTORY\_ID | CUSTOMER\_POLICY\_DETAILS |
| Claim Detail (frmClmDtail.tst) | USER\_MLIAB\_CLMDTAIL | MLIAB\_CLMDTAIL\_ID HISTORY\_ID | USER\_MLIAB\_CLMSUM |
| Business Support (frmBusSupp.tst) | USER\_MLIAB\_BUSSUPP | MLIAB\_BUSSUPP\_ID HISTORY\_ID | CUSTOMER\_POLICY\_DETAILS |
| Assumptions (frmAssump.tst) | USER\_MLIAB\_ASSUMP | MLIAB\_ASSUMP\_ID HISTORY\_ID | CUSTOMER\_POLICY\_DETAILS |

# Appendices – Full Property Information by Screen

## Trade Details

### Control Property Summary - txtWorkshopPercent

Description: What percentage of your work is workshop based?.

Online help text: "Please specify the percentage of your work that takes place in a workshop. Please use only numbers in your answer e.g. for 55% put 55.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 100 | MaxLength | 3 | MinimumTotal | 0 | MultiLine | False |
| Numeric | True | ProperCase | False | Required | True | ShowHelpText | True |

### Control Property Summary - optWorkshop

Description: Do you have a workshop?.

Online help text: "Please specify whether you have a workshop in which you carry out some off/all of your work.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 20 | TabIndex | 20 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Trade Details | txtWorkshopPercent (WisLabel18) | Enabled | When checked |
| Trade Details | What percentage of your work is workshop based? (txtWorkshopPercent) | Enabled | When checked |

### Control Property Summary - txtEmpsUsing

Description: How many employees use this machinery?.

Online help text: "Please specify the total number of employees that use your powered woodworking machinery.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 3 | MultiLine | False | Numeric | True |
| ProperCase | False | Required | True | ShowHelpText | True | TabIndex | 19 |

### Control Property Summary - optFixedMachinery

Description: Do you use any Fixed powered.

Online help text: "If you use any powered woodworking machinery that is fixed - e.g. a powered wood cutter - please select 'yes'. ".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 18 | TabIndex | 18 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Trade Details | How many employees use this machinery? (txtEmpsUsing) | Enabled | When checked |
| Trade Details | txtEmpsUsing (WisLabel16) | Enabled | When checked |
| Trade Details | Do you have a workshop? (optWorkshop) | Enabled | When checked |
| Trade Details | optWorkshop (WisLabel17) | Enabled | When checked |

### Control Property Summary - optCavityWall

Description: Do you Inject Cavity Wall?.

Online help text: "Injecting cavity walls involves injecting insulation through specially drilled holes that are afterwards covered with a filler.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 17 | TabIndex | 17 |

### Control Property Summary - optSolvent

Description: Do you carry out any process of pressure.

Online help text: "Pressure injection techniques involving spirits and solvents are often used to protect against moisture in brickwork and masonry surfaces. If your work involves process pressure injection work, please select 'yes'.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 16 | TabIndex | 16 |

### Control Property Summary - optWaterproofing

Description: Do you carry out any form of structural.

Online help text: "If your work involves any kind of structural waterproofing, please select 'yes'.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 15 | TabIndex | 15 |

### Control Property Summary - optRoofing

Description: Do you only work on slate, thatched, tiled.

Online help text: "If you do work on roofs other than slate, thatched, tiled and flat fibreglass/resin, please select 'no'.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 14 | TabIndex | 14 |

### Control Property Summary - optVentilation

Description: Do you do any VENTILATION work?.

Online help text: "If your job involves any ventilation work, including the installation of ventilation systems and ventilation repair works, please select 'yes'.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 13 | TabIndex | 13 |

### Control Property Summary - optCorgiReg

Description: Are you Gas Safe registered?.

Online help text: "Gas Safe registration (formerly CORGI) is required by law if you work on gas appliances or carry out gas installations.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 12 | TabIndex | 12 |

### Control Property Summary - optRoadSurfacing

Description: Do you do any ROAD SURFACING?.

Online help text: "If your work involves road surfacing, please select 'yes'.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 11 | TabIndex | 11 |

### Control Property Summary - optPaving

Description: Do you work on paving, drives, paths or patios?.

Online help text: "If you work on paving drives, paths or patios, please select 'yes'.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 10 | TabIndex | 10 |

### Control Property Summary - cboMaxDepth

Description: What is the maximum DEPTH you work to?.

Online help text: "Please specify what the maximum depth is that you work to. If this does not apply to you, please enter '0'.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_MAXDEPTH | Numeric | False | Required | True | ShowHelpText | True |

### Control Property Summary - cboSecondaryRisk

Description: Secondary Risk Trade / Industry.

Online help text: "A secondary risk trade / industry is a further occupation undertaken by your business not already detailed in the primary risk trade / industry field. For example, if you are a carpenter who also undertakes electrical work on a regular basis, you should select the 'Electrician' option here as this will require additional insurance. Please select 'None' from the drop down list if none applies.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_TRADE | Numeric | False | Required | True | ShowHelpText | True |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Trade Details | Do you work / install 3 phase? (optPhase) | Enabled | Electrical Contractor, Electrician, Electrician Industrial |
| Trade Details | (WisLabel5) | Enabled | Electrical Contractor, Electrician, Electrician Industrial |
| Trade Details | What is the maximum DEPTH you work to? (cboMaxDepth) | Enabled | Alarm Installer, Flooring Contractor, Telephone System (Including wireless signalling installations) & Data Cabling Installers, Paving Path Drive & Patio Contractor, Landscape Gardener, Landscape Gardener (Including tree felling / lopping), Groundworker, Telecommunication Engineer, Road Surfacing |
| Trade Details | (WisLabel6) | Enabled | Alarm Installer, Flooring Contractor, Telephone System (Including wireless signalling installations) & Data Cabling Installers, Paving Path Drive & Patio Contractor, Landscape Gardener, Landscape Gardener (Including tree felling / lopping), Groundworker, Telecommunication Engineer, Road Surfacing |
| Trade Details | Do you work on paving, drives, paths or patios? (optPaving) | Enabled | Landscape Gardener, Landscape Gardener (Including tree felling / lopping), Groundworker |
| Trade Details | (WisLabel7) | Enabled | Landscape Gardener, Landscape Gardener (Including tree felling / lopping), Groundworker |
| Trade Details | Do you do any ROAD SURFACING? (optRoadSurfacing) | Enabled | Landscape Gardener, Landscape Gardener (Including tree felling / lopping), Groundworker |
| Trade Details | (WisLabel8) | Enabled | Landscape Gardener, Landscape Gardener (Including tree felling / lopping), Groundworker |
| Trade Details | Are you Gas Safe registered? (optCorgiReg) | Enabled | Bathroom Installation, Kitchen Installer, Plumber, Plumbing and Heating Engineer, Heating Engineer, Gas Fitter |
| Trade Details | (WisLabel9) | Enabled | Bathroom Installation, Kitchen Installer, Plumber, Plumbing and Heating Engineer, Heating Engineer, Gas Fitter |
| Trade Details | Do you do any VENTILATION work? (optVentilation) | Enabled | Bathroom Installation, Plumber, Plumbing and Heating Engineer, Heating Engineer |
| Trade Details | (WisLabel10) | Enabled | Bathroom Installation, Plumber, Plumbing and Heating Engineer, Heating Engineer |
| Trade Details | Do you only work on slate, thatched, tiled (optRoofing) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | optRoofing (WisLabel11) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | Do you carry out any form of structural (optWaterproofing) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | optWaterproofing (WisLabel12) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | Do you carry out any process of pressure (optSolvent) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | optSolvent (WisLabel13) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | Do you Inject Cavity Wall? (optCavityWall) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | optCavityWall (WisLabel14) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | Do you use any Fixed powered (optFixedMachinery) | Enabled | Carpenter, Furniture Assembly and Repair, Joiners, Bathroom Installation, Bedroom Furniture Installation, Builder, Builder (Commercial including shops and offices) - Alteration & Repair, Builder (Commercial including shops and offices) - New Build, Builder (Private Dwellings) - Alteration & Repair, Builder (Private Dwellings) - New Build, Builder (Private Dwellings, Offices & Shops) - Alteration & Repair, Builder (Private Dwellings, Offices & Shops) - New Build, Carpenter, Ceiling Contractor, Conservatory & Porch Erector, Domestic Shed & Garage Erector, Double Glazing Installation, Exhibition Stand Erector, Fencing Contractor, Fire Surround Installation, Furniture Repair &/Or Restoration, Garage Door and Gate Fitter, Guttering & Fascia Board Fitter, Kitchen Installer, Office Equipment Installer & Repairer, Partitioning Contractor, Picture Framing, Property Maintenance (Ex Hazardous Activities), Property Maintenance and Repair, Shopfitter, Sign Erector, Sign Writer, Stone Mason, Timber Decking Contractor, Picture Framer, Road Surfacing |
| Trade Details | optFixedMachinery (WisLabel15) | Enabled | Carpenter, Furniture Assembly and Repair, Joiners, Bathroom Installation, Bedroom Furniture Installation, Builder, Builder (Commercial including shops and offices) - Alteration & Repair, Builder (Commercial including shops and offices) - New Build, Builder (Private Dwellings) - Alteration & Repair, Builder (Private Dwellings) - New Build, Builder (Private Dwellings, Offices & Shops) - Alteration & Repair, Builder (Private Dwellings, Offices & Shops) - New Build, Carpenter, Ceiling Contractor, Conservatory & Porch Erector, Domestic Shed & Garage Erector, Double Glazing Installation, Exhibition Stand Erector, Fencing Contractor, Fire Surround Installation, Furniture Repair &/Or Restoration, Garage Door and Gate Fitter, Guttering & Fascia Board Fitter, Kitchen Installer, Office Equipment Installer & Repairer, Partitioning Contractor, Picture Framing, Property Maintenance (Ex Hazardous Activities), Property Maintenance and Repair, Shopfitter, Sign Erector, Sign Writer, Stone Mason, Timber Decking Contractor, Picture Framer, Road Surfacing |
| Trade Details | Do you require Efficacy cover? (optEfficacyCover) | Enabled | Alarm Installer, Electrical Contractor, Electrician, Electrician Industrial, CCTV Installation, Electrical Tagging, Electrical Testing |
| Trade Details | optEfficacyCover (WisLabel19) | Enabled | Alarm Installer, Electrical Contractor, Electrician, Electrician Industrial, CCTV Installation, Electrical Tagging, Electrical Testing |
| Trade Details | optManufacture (WisLabel20) | Enabled | Monumental Mason, Stone Mason, Kitchen Installer |
| Trade Details | Do you Manufacture, Process (optManufacture) | Enabled | Monumental Mason, Stone Mason, Kitchen Installer |

### Control Property Summary - cboPrimaryRisk

Description: Primary Risk Trade / Industry.

Online help text: "Please select your main trade / occupation from the drop down list.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_TRADE | Numeric | False | Required | True | ShowHelpText | True |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Trade Details | Do you work / install 3 phase? (optPhase) | Enabled | Electrician, Electrician Industrial, Electrical Contractor |
| Trade Details | (WisLabel5) | Enabled | Electrical Contractor, Electrician, Electrician Industrial |
| Trade Details | What is the maximum DEPTH you work to? (cboMaxDepth) | Enabled | Alarm Installer, Flooring Contractor, Telephone System (Including wireless signalling installations) & Data Cabling Installers, Paving Path Drive & Patio Contractor, Landscape Gardener, Landscape Gardener (Including tree felling / lopping), Groundworker, Telecommunication Engineer, Road Surfacing |
| Trade Details | (WisLabel6) | Enabled | Alarm Installer, Flooring Contractor, Telephone System (Including wireless signalling installations) & Data Cabling Installers, Paving Path Drive & Patio Contractor, Landscape Gardener, Landscape Gardener (Including tree felling / lopping), Groundworker, Telecommunication Engineer, Road Surfacing |
| Trade Details | Do you work on paving, drives, paths or patios? (optPaving) | Enabled | Landscape Gardener, Groundworker, Landscape Gardener (Including tree felling / lopping) |
| Trade Details | (WisLabel7) | Enabled | Landscape Gardener, Groundworker, Landscape Gardener (Including tree felling / lopping) |
| Trade Details | Do you do any ROAD SURFACING? (optRoadSurfacing) | Enabled | Landscape Gardener, Groundworker, Landscape Gardener (Including tree felling / lopping) |
| Trade Details | (WisLabel8) | Enabled | Landscape Gardener, Groundworker, Landscape Gardener (Including tree felling / lopping) |
| Trade Details | Are you Gas Safe registered? (optCorgiReg) | Enabled | Bathroom Installation, Kitchen Installer, Plumber, Plumbing and Heating Engineer, Heating Engineer, Gas Fitter |
| Trade Details | (WisLabel9) | Enabled | Bathroom Installation, Kitchen Installer, Plumber, Plumbing and Heating Engineer, Heating Engineer, Gas Fitter |
| Trade Details | Do you do any VENTILATION work? (optVentilation) | Enabled | Bathroom Installation, Plumber, Plumbing and Heating Engineer, Heating Engineer |
| Trade Details | (WisLabel10) | Enabled | Bathroom Installation, Plumber, Plumbing and Heating Engineer, Heating Engineer |
| Trade Details | Do you only work on slate, thatched, tiled (optRoofing) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | optRoofing (WisLabel11) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | Do you carry out any form of structural (optWaterproofing) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | optWaterproofing (WisLabel12) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | Do you carry out any process of pressure (optSolvent) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | optSolvent (WisLabel13) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | Do you Inject Cavity Wall? (optCavityWall) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | optCavityWall (WisLabel14) | Enabled | Roofer, Roofer - Flat (Fibreglass & Resin Only), Roofer - Slaters, Thatchers & Tilers Only |
| Trade Details | Do you use any Fixed powered (optFixedMachinery) | Enabled | Carpenter, Furniture Assembly and Repair, Joiners, Bathroom Installation, Bedroom Furniture Installation, Builder, Builder (Commercial including shops and offices) - Alteration & Repair, Builder (Commercial including shops and offices) - New Build, Builder (Private Dwellings) - Alteration & Repair, Builder (Private Dwellings) - New Build, Builder (Private Dwellings, Offices & Shops) - Alteration & Repair, Builder (Private Dwellings, Offices & Shops) - New Build, Carpenter, Ceiling Contractor, Conservatory & Porch Erector, Domestic Shed & Garage Erector, Double Glazing Installation, Exhibition Stand Erector, Fencing Contractor, Fire Surround Installation, Furniture Repair &/Or Restoration, Garage Door and Gate Fitter, Guttering & Fascia Board Fitter, Kitchen Installer, Office Equipment Installer & Repairer, Partitioning Contractor, Picture Framing, Property Maintenance (Ex Hazardous Activities), Property Maintenance and Repair, Shopfitter, Sign Erector, Sign Writer, Stone Mason, Timber Decking Contractor, Picture Framer, Road Surfacing |
| Trade Details | optFixedMachinery (WisLabel15) | Enabled | Carpenter, Furniture Assembly and Repair, Joiners, Bathroom Installation, Bedroom Furniture Installation, Builder, Builder (Commercial including shops and offices) - Alteration & Repair, Builder (Commercial including shops and offices) - New Build, Builder (Private Dwellings) - Alteration & Repair, Builder (Private Dwellings) - New Build, Builder (Private Dwellings, Offices & Shops) - Alteration & Repair, Builder (Private Dwellings, Offices & Shops) - New Build, Carpenter, Ceiling Contractor, Conservatory & Porch Erector, Domestic Shed & Garage Erector, Double Glazing Installation, Exhibition Stand Erector, Fencing Contractor, Fire Surround Installation, Furniture Repair &/Or Restoration, Garage Door and Gate Fitter, Guttering & Fascia Board Fitter, Kitchen Installer, Office Equipment Installer & Repairer, Partitioning Contractor, Picture Framing, Property Maintenance (Ex Hazardous Activities), Property Maintenance and Repair, Shopfitter, Sign Erector, Sign Writer, Stone Mason, Timber Decking Contractor, Picture Framer, Road Surfacing |
| Trade Details | Do you require Efficacy cover? (optEfficacyCover) | Enabled | Alarm Installer, CCTV Installation, Electrical Contractor, Electrician, Electrician Industrial, Electrical Tagging, Electrical Testing |
| Trade Details | optEfficacyCover (WisLabel19) | Enabled | Alarm Installer, CCTV Installation, Electrical Contractor, Electrician, Electrician Industrial, Electrical Tagging, Electrical Testing |
| Trade Details | optManufacture (WisLabel20) | Enabled | Monumental Mason, Stone Mason, Kitchen Installer |
| Trade Details | Do you Manufacture, Process (optManufacture) | Enabled | Monumental Mason, Stone Mason, Kitchen Installer |

### Control Property Summary - cboPresentInsurer

Description: Present Insurer.

Online help text: "Please select your present (or if not applicable, your most recent) insurer from the drop down list. If you have not had a previous insurer, please select 'No Previous Insurer' from the drop down list.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_INSURER | Numeric | False | Required | True | ShowHelpText | True |

### Control Property Summary - dtpCoverStartDate

Description: Cover Start Date.

Online help text: "Please enter the date you want your cover to start. You may also click the icon to the right of the field to choose your date using our calendar selector. The start date you enter can be up to 30 days in the future and the quote will be valid for 30 days from today.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Format | 2 | Required | True | ShowHelpText | True | TabIndex | 0 |

### Control Property Summary - optPhase

Description: Do you work / install 3 phase?.

Online help text: "3 phase electrical power systems are used by electric power distribution grids to provide alternating-current electric transmission.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 7 | TabIndex | 7 |

### Control Property Summary - optEfficacyCover

Description: Do you require Efficacy cover?.

Online help text: "Efficacy cover is designed to insure the failure of an item to perform its intended function. This cover is important for businesses involved with the manufacture, supply or installation of products such as fire alarms.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 8 | TabIndex | 8 |

### Control Property Summary - txtHistoryID

Description: HistoryID.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | False | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaxLength | 3 | MultiLine | False | Numeric | False | ProperCase | False |
| Required | True | ShowHelpText | False | TabIndex | 0 | TabIndex | 0 |

### Control Property Summary - txtPolicyDetailsID

Description: Policy Details ID.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | False | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaxLength | 32 | MultiLine | False | Numeric | False | ProperCase | False |
| Required | True | ShowHelpText | False | TabIndex | 0 | TabIndex | 0 |

### Control Property Summary - optEngineering

Description: Please confirm that you have ensured that:.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 23 | TabIndex | 23 |

### Control Property Summary - optManufacture

Description: Do you Manufacture, Process.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 22 | TabIndex | 22 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Trade Details | optEngineering (WisLabel21) | Enabled | When checked |
| Trade Details | Please confirm that you have ensured that: (optEngineering) | Enabled | When checked |

## Client Information / Cover

### Control Property Summary - optWrittenRA

Description: responsible for written risk assessments?.

Online help text: "If your business completes Risk Assessments && Method Statements where appropriate, please select 'yes'. Otherwise tick 'no'.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 53 | TabIndex | 53 |

### Control Property Summary - optHealthSafety

Description: anyone who is responsible for Health and Safety?.

Online help text: "If your business complies with HSE rules and regulations, please select 'yes'. Otherwise tick 'no'.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 52 | TabIndex | 52 |

### Control Property Summary - cboWhichAssoci

Description: Please select which one.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_ASSOC\_FED | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - optAssociMem

Description: Are you a member of any association or federation?.

Online help text: "If you are a member of an association or federation, please select 'yes' and choose from the drop down menu. If you cannot see your association/federation, please select 'other'.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 50 | TabIndex | 50 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Client Information / Cover | Please select which one (cboWhichAssoci) | Enabled | When checked |
| Client Information / Cover | cboWhichAssoci (WisLabel25) | Enabled | When checked |

### Control Property Summary - cboMaxHeight

Description: What is the maximum height you work at.

Online help text: "Please specify the maximum height that you work at when carrying out your job e.g. if you are a builder you may frequently work at a height of 15m. If this does not apply to you, please enter '0'.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_MAXHEIGHT | Numeric | True | Required | True | ShowHelpText | True |

### Control Property Summary - txtHeatPercent

Description: What percentage?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 3 | MultiLine | False | Numeric | True |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 47 |

### Control Property Summary - optHeat

Description: Do you use heat?.

Online help text: "If you use blow lamps, blow torches, hot air guns, welding/oxy-acetylene/flame cutting equipment or any other equipment involving the application of heat, you must answer 'yes' to this question.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 46 | TabIndex | 46 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Client Information / Cover | What percentage? (txtHeatPercent) | Enabled | When checked |
| Client Information / Cover | txtHeatPercent (WisLabel22) | Enabled | When checked |

### Control Property Summary - optWorkSoley

Description: Do you work solely on Private Dwelling Houses.

Online help text: "If you do other types of work, outside of work on Private Dwelling Houses, Offices and Shops, please select 'no'.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 45 | TabIndex | 45 |

### Control Property Summary - cfdPsDrawings

Description: What are the principals drawings?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | CodeEnabled | False |
| DecimalPlaces | 0 | DisplayOnWebpage | True | Editable | True | Font | Tahoma (8.25) Bold |
| Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaximumTotal | 0 |
| Required | True | ShowHelpText | False | SumInsured | False | SymbolEnabled | True |

### Control Property Summary - cfdSupervisorWR

Description: Total Supervisor / Yardmen wages.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | CodeEnabled | False |
| DecimalPlaces | 0 | DisplayOnWebpage | True | Editable | True | Font | Tahoma (8.25) Bold |
| Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaximumTotal | 0 |
| Required | True | ShowHelpText | False | SumInsured | False | SymbolEnabled | True |

### Control Property Summary - cfdLabourWR

Description: Labour Only Wageroll.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | CodeEnabled | False |
| DecimalPlaces | 0 | DisplayOnWebpage | True | Editable | True | Font | Tahoma (8.25) Bold |
| Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaximumTotal | 0 |
| Required | True | ShowHelpText | False | SumInsured | False | SymbolEnabled | True |

### Control Property Summary - cfdBonaFideWR

Description: Bona Fide Wageroll (Supply and Fix).

Online help text: "Bona fide sub-contractors are individuals or firms who supply their own labour, tools and materials and work without supervision by the main contractor. Please put 0 if this does not apply to you.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | CodeEnabled | False |
| DecimalPlaces | 0 | DisplayOnWebpage | True | Editable | True | Font | Tahoma (8.25) Bold |
| Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaximumTotal | 0 |
| Required | True | ShowHelpText | True | SumInsured | False | SymbolEnabled | True |

### Control Property Summary - cfdAnnualTurnover

Description: What is your Estimated Annual Turnover?.

Online help text: "Please enter your annual turnover here as a number. Do not include any £ signs or commas. If your turnover is £100,000, please type 100000. if you are a new business, please enter your estimated turnover for your first year.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | CodeEnabled | False |
| DecimalPlaces | 0 | DisplayOnWebpage | True | Editable | True | Font | Tahoma (8.25) Bold |
| Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | Required | True |
| ShowHelpText | True | SumInsured | False | SymbolEnabled | True | TabIndex | 36 |

### Control Property Summary - txtYrsExp

Description: How many years experience do you have?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 2 | MultiLine | False | Numeric | True |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 35 |

### Control Property Summary - txtyrs

Description: How many years have you been established?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 240R, 240G, 240B | BackColor | 240R, 240G, 240B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | EndYear | System.Date |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| MaxAutoValue | 0 | MaximumTotal | 500 | MaxLength | 2 | MinimumTotal | 0 |
| MultiLine | False | Numeric | True | ProperCase | False | Required | True |
| ShowHelpText | False | StartYear | frmCInfo.YRESTABLISHED | TabIndex | 34 | TabIndex | 34 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Client Information / Cover | How many years experience do you have? (txtYrsExp) | Enabled | When checked |
| Client Information / Cover | txtYrsExp (lblYrsExpQuestion) | Enabled | When checked |

### Control Property Summary - txtYrEstablished

Description: What year were you established?.

Online help text: "Please enter the year in which you started trading in the format YYYY e.g. 2001.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 4 | MultiLine | False | Numeric | True |
| ProperCase | False | Required | True | ShowHelpText | True | TabIndex | 32 |

### Control Property Summary - txtNonManualEmps

Description: Total number of non-manual employees?.

Online help text: "Please select the number of employees that only undertake clerical (administrative) work within your business.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 5 | MultiLine | False | Numeric | True |
| ProperCase | False | Required | True | ShowHelpText | True | TabIndex | 25 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Client Information / Cover | Wagerolls (grpWagerolls) | Enabled | When checked |

### Control Property Summary - txtManualEmps

Description: Total number of employees working manually.

Online help text: "Please select the number of employees that undertake manual work regularly within your business.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 5 | MultiLine | False | Numeric | True |
| ProperCase | False | Required | True | ShowHelpText | True | TabIndex | 24 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Client Information / Cover | Wagerolls (grpWagerolls) | Enabled | When checked |

### Control Property Summary - txtNonManuDirec

Description: Total number of non-manual directors?.

Online help text: "Please select the number of directors that only undertake clerical (administrative) work within your business.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 3 | MultiLine | False | Numeric | True |
| ProperCase | False | Required | True | ShowHelpText | True | TabIndex | 23 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Client Information / Cover | Wagerolls (grpWagerolls) | Enabled | When checked |

### Control Property Summary - txtManualDirectors

Description: Total number of directors working manually?.

Online help text: "Please select the number of directors that undertake manual work regularly within your business.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 3 | MultiLine | False | Numeric | True |
| ProperCase | False | Required | True | ShowHelpText | True | TabIndex | 22 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Client Information / Cover | Wagerolls (grpWagerolls) | Enabled | When checked |

### Control Property Summary - txtTotalPandP

Description: Total number of Partners and Principals?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 5 | MultiLine | False | Numeric | True |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 16 |

### Control Property Summary - optManualWork

Description: Do you carry out any manual work?.

Online help text: "Please specify whether you undertake manual labour.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 8 | TabIndex | 8 |

### Control Property Summary - cboCompanyStatus

Description: What is your Company Status?.

Online help text: "Please select your Company Status from the list provided. Please select 'Limited' if your company is a UK company whose liability is limited by law, 'Partnership' if your company is formed as a partnership, or 'Individual Trading As' if you are a sole trader. ".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_COSTATUS | Numeric | False | Required | True | ShowHelpText | True |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Client Information / Cover | Total number of Partners and Principals? (txtTotalPandP) | Enabled | When checked |
| Client Information / Cover | (WisLabel5) | Enabled | When checked |
| Client Information / Cover | Do you carry out any manual work? (optManualWork) | Enabled | When checked |
| Client Information / Cover | optManualWork (lblWisLabel5) | Enabled | When checked |
| Client Information / Cover | Total number of directors working manually? (txtManualDirectors) | Enabled | Limited, Public Limited |
| Client Information / Cover | (WisLabel6) | Enabled | Limited, Public Limited |
| Client Information / Cover | Total number of non-manual directors? (txtNonManuDirec) | Enabled | Limited, Public Limited |
| Client Information / Cover | (WisLabel7) | Enabled | Limited, Public Limited |
| Client Information / Cover | Partners and Principals (grpPandPs) | Enabled | Limited, Public Limited |
| Partners and Principals | What is the Status of the Partner? (cboStatus) | Enabled | Limited, Public Limited |
| Partners and Principals | What is the Title of the Partner? (cboTitle) | Enabled | Limited, Public Limited |
| Partners and Principals | What is the Forename of the Partner? (txtForename) | Enabled | Limited, Public Limited |
| Partners and Principals | What is the Surname of the Partner? (txtSurname) | Enabled | Limited, Public Limited |

### Control Property Summary - cboPubLiabLimit

Description: What Public Liability Limit do you require?.

Online help text: "Public liability insurance covers against death or bodily injury to third party persons, or against the loss of, or damage to, third party property arising from your business operations. The Public Liability Limit is the maximum sum that the insurer will pay for any event, occurrence or accident in any one year.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_PUBLIAB | Numeric | True | Required | True | ShowHelpText | True |

### Control Property Summary - cfdClericalPAYE

Description: PAYE Wageroll for Clerical Employees.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | CodeEnabled | False |
| DecimalPlaces | 0 | DisplayOnWebpage | True | Editable | True | Font | Tahoma (8.25) Bold |
| Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaximumTotal | 0 |
| Required | True | ShowHelpText | False | SumInsured | False | SymbolEnabled | True |

### Control Property Summary - cfdManualPAYE

Description: Direct Manual Wageroll (PAYE).

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | CodeEnabled | False |
| DecimalPlaces | 0 | DisplayOnWebpage | True | Editable | True | Font | Tahoma (8.25) Bold |
| Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaximumTotal | 0 |
| Required | True | ShowHelpText | False | SumInsured | False | SymbolEnabled | True |

### Control Property Summary - cboToolValue

Description: What value of tools cover would you like?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_COVTOOLS | Numeric | True | Required | True | ShowHelpText | False |

### Control Property Summary - optToolCover

Description: Do you require tools cover?.

Online help text: "This covers your hand tools &amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp;amp; power tools in the event of loss, theft or accidental damage. Cover can be provided for up to £5,000.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 3 | TabIndex | 3 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Client Information / Cover | What value of tools cover would you like? (cboToolValue) | Enabled | When checked |
| Client Information / Cover | (WisLabel3) | Enabled | When checked |
| Client Information / Cover | EmployeeTools (Optemployeetool) | Enabled | When checked |
| Client Information / Cover | Optemployeetool (WisLabel33) | Enabled | When checked |

### Control Property Summary - txtManDays

Description: How many man days per year?.

Online help text: "A man day is one day's work by one person. Please calculate the appropriate number of man days for a year. As an example, if you have 10 temporary employees that will be working for 10 days, you will require cover for 100 man days.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 3 | MultiLine | False | Numeric | True |
| ProperCase | False | Required | True | ShowHelpText | True | TabIndex | 31 |

### Control Property Summary - optTempInsurance

Description: Do you require temporary employees insurance?.

Online help text: "This is for employees that are working on a short-term basis for you and are not on a permanent contract of employment.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 30 | TabIndex | 30 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Client Information / Cover | How many man days per year? (txtManDays) | Enabled | When checked |
| Client Information / Cover | txtManDays (WisLabel29) | Enabled | When checked |
| Client Information / Cover | (grpERN) | Enabled | When checked |

### Control Property Summary - txtTotalEmployees

Description: Total number of employees.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | False | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 5 | MultiLine | False | Numeric | True |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 11 |

The value displayed in this control is dervied from addition or subtraction of the values in the following controls.

| Screen | Control Name | Addition Or Subtracted? |
| --- | --- | --- |
| Client Information / Cover | Total number of Partners and Principals? (txtTotalPandP) | Addition |
| Client Information / Cover | Total number of employees working manually (txtManualEmps) | Addition |
| Client Information / Cover | Total number of directors working manually? (txtManualDirectors) | Addition |
| Client Information / Cover | Total number of non-manual employees? (txtNonManualEmps) | Addition |
| Client Information / Cover | Total number of non-manual directors? (txtNonManuDirec) | Addition |

### Control Property Summary - txtERNRef

Description: What is your Employers Reference Number?.

Online help text: "What is your Employers Reference Number (ERN), also known as PAYE reference? If your company does not have an ERN please tick Exempt.".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaxLength | 20 | MultiLine | False | Numeric | False | ProperCase | False |
| Required | False | ShowHelpText | True | TabIndex | 27 | TabIndex | 27 |

### Control Property Summary - optSubsidYN

Description: Do you have any subsidiary.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | False |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 10 | TabIndex | 10 |

### Control Property Summary - optincludeYN

Description: Do you want to include these subs.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | False |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 11 | TabIndex | 11 |

### Control Property Summary - chkERNExempt

Description: ERNExempt. Text: Exempt

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | CheckAlign | 64 |
| DisplayAsYesNo | False | DisplayOnWebpage | True | Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold |
| ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | Required | False | ShowHelpText | False |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Client Information / Cover | What is your Employers Reference Number? (txtERNRef) | Disabled | When checked |

### Control Property Summary - Optemployeetool

Description: EmployeeTools.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 4 | TabIndex | 4 |

## Partners and Principals

### Control Property Summary - cboStatus

Description: What is the Status of the Partner?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_P\_STATUS | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - txtSurname

Description: What is the Surname of the Partner?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 50 | MultiLine | False | Numeric | False |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 3 |

### Control Property Summary - txtForename

Description: What is the Forename of the Partner?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 50 | MultiLine | False | Numeric | False |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 2 |

### Control Property Summary - cboTitle

Description: What is the Title of the Partner?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_TITLE | Numeric | False | Required | True | ShowHelpText | False |

## Subsidiaries

### Control Property Summary - cboSubsidInsurer

Description: Who is the current insurer for subs.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_INSURER | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - txtSubsidERN

Description: What is the Employers Ref.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaxLength | 20 | MultiLine | False | Numeric | False | ProperCase | False |
| Required | True | ShowHelpText | False | TabIndex | 2 | TabIndex | 2 |

### Control Property Summary - txtSubsidName

Description: What is the name of the Subsidiary company?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaxLength | 200 | MultiLine | False | Numeric | False | ProperCase | False |
| Required | True | ShowHelpText | False | TabIndex | 1 | TabIndex | 1 |

## CAR

### Control Property Summary - cfdmaxvlaueAOI

Description / Text:

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |

### Control Property Summary - cfdtotvaluehire

Description / Text:

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |

### Control Property Summary - cfdhirecharges

Description / Text:

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |

### Control Property Summary - optcoverhireplant

Description: Cover for Hired in Plant and Machinery required?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 5 | TabIndex | 5 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| CAR | What do you spend on hire charges over 12 months? (cboHireChargeVal) | Enabled | When checked |
| CAR | Maximum Value of any one Item of Hired in Plant? (cboMaxHirPlantVal) | Enabled | When checked |
| CAR | Total value of your Hired in Plant and Machinery? (cboHirPlantMacVal) | Enabled | When checked |

### Control Property Summary - cfdvalueplant

Description / Text:

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |

### Control Property Summary - optcoverplant

Description: Cover for your own Plant and Machinery required?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 3 | TabIndex | 3 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| CAR | What is the value of your own Plant and Machinery? (cboOwnPlantMacVal) | Enabled | When checked |

### Control Property Summary - cfdonecontract

Description / Text:

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |

### Control Property Summary - optContractsworks

Description: Cover forContract Works required? .

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 1 | TabIndex | 1 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| CAR | What is the maximum value of any one contract? (cboMaxContractVal) | Enabled | When checked |

### Control Property Summary - cboMaxHirPlantVal

Description: Maximum Value of any one Item of Hired in Plant?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_CARMaxHirPlantVal | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - cboHirPlantMacVal

Description: Total value of your Hired in Plant and Machinery?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_CARHirPlantMacVal | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - cboHireChargeVal

Description: What do you spend on hire charges over 12 months?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_CARHireChargeVal | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - cboOwnPlantMacVal

Description: What is the value of your own Plant and Machinery?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_CAROwnPlantMacVal | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - cboMaxContractVal

Description: What is the maximum value of any one contract?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_CARMaxContractVal | Numeric | False | Required | True | ShowHelpText | False |

## Personal Accident and Income Protection

### Control Property Summary - cboAccidentCover

Description: coverLevel.

Online help text: "Personal Accident Cover Level".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_PersonalAccidentLevel | Numeric | False | Required | True | ShowHelpText | True |

### Control Property Summary - optCoverYN

Description: PersonalAccident.

Online help text: "Include Personal Accident and Income Protection Cover".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 1 | TabIndex | 1 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Personal Accident and Income Protection | coverLevel (cboAccidentCover) | Enabled | When checked |
| Personal Accident and Income Protection | Income Cover (cboIncomeCover) | Enabled | When checked |
| Personal Accident and Income Protection | PeopleNum (txtPeopleNum) | Enabled | When checked |

### Control Property Summary - cboIncomeCover

Description: Income Cover.

Online help text: "Income Protection Cover Level".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_PAIncomeProtectionLevel | Numeric | False | Required | True | ShowHelpText | True |

### Control Property Summary - txtPeopleNum

Description: PeopleNum.

Online help text: "Number of Employees Covered by Personal Accident and Income Protection".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaxLength | 32767 | MultiLine | False | Numeric | True | ProperCase | False |
| Required | True | ShowHelpText | True | TabIndex | 4 | TabIndex | 4 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Personal Accident and Income People | What is the Title of the Partner? (cboTitle) | Enabled | When checked |
| Personal Accident and Income People | DateOfBirth (mskDateOfBirth) | Enabled | When checked |
| Personal Accident and Income People | optUKResidentYN (optUKResidentYN) | Enabled | When checked |
| Personal Accident and Income People | Forenames (txtForenames) | Enabled | When checked |
| Personal Accident and Income People | What is the Surname of the Partner? (txtSurname) | Enabled | When checked |
| Personal Accident and Income Protection | PAPIPeopleList (lvwPAPIPeopleList) | Enabled | When checked |
| Personal Accident and Income Protection | People Covered (grpPAAndPI) | Enabled | When checked |

## Personal Accident and Income People

### Control Property Summary - optUKResidentYN

Description: optUKResidentYN.

Online help text: "Permanent resident of the UK".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 5 | TabIndex | 5 |

### Control Property Summary - mskDateOfBirth

Description: DateOfBirth. Text: \_\_/\_\_/\_\_\_\_

Online help text: "Date of Birth".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | CharacterCasing | 0 |
| DateRestriction | Unrestricted | DisplayOnWebpage | True | EndYear | 0 | EndYear | 0 |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Mask | ##/##/#### | MaxLength | 32767 | MultiLine | False | Numeric | False |
| Required | True | ReverseList | False | ShowHelpText | True | StartYear | 0 |

### Control Property Summary - txtSurname

Description: What is the Surname of the Partner?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 50 | MultiLine | False | Numeric | False |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 3 |

### Control Property Summary - txtForenames

Description: Forenames.

Online help text: "First Name".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaxLength | 50 | MultiLine | False | Numeric | False | ProperCase | False |
| Required | True | ShowHelpText | True | TabIndex | 2 | TabIndex | 2 |

### Control Property Summary - cboTitle

Description: What is the Title of the Partner?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_TITLE | Numeric | False | Required | True | ShowHelpText | False |

## Professional Indemnity

### Control Property Summary - cboPILevel

Description: PILevel.

Online help text: "Professional Indemnity Cover Level".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_ProfessionalIndemnityLevel | Numeric | False | Required | True | ShowHelpText | True |

### Control Property Summary - optPIYN

Description: PIYN.

Online help text: "Include Professional Indemnity Cover".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 2 | TabIndex | 2 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Professional Indemnity | PILevel (cboPILevel) | Enabled | When checked |

### Control Property Summary - optDesignYN

Description: DesignYN.

Online help text: "Do you offer advice, design or certification activities?".

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | True | TabIndex | 1 | TabIndex | 1 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Professional Indemnity | PIYN (optPIYN) | Enabled | When checked |

## Claim Summary

### Control Property Summary - optIncidents

Description: Have you had any losses or incidents.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 1 | TabIndex | 1 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Claim Summary | Claim Summary (grpClaimSummary) | Enabled | When checked |

## Claim Detail

### Control Property Summary - txtDetails

Description: Please provide details:.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 500 | MultiLine | True | Numeric | False |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 5 |

### Control Property Summary - cfdOutstanding

Description: What is the accident / loss amount outstanding?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | CodeEnabled | False |
| DecimalPlaces | 0 | DisplayOnWebpage | True | Editable | True | Font | Tahoma (8.25) Bold |
| Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaximumTotal | 0 |
| Required | True | ShowHelpText | False | SumInsured | False | SymbolEnabled | True |

### Control Property Summary - cfdPaid

Description: What is the accident / loss amount paid?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | CodeEnabled | False |
| DecimalPlaces | 0 | DisplayOnWebpage | True | Editable | True | Font | Tahoma (8.25) Bold |
| Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaximumTotal | 0 |
| Required | True | ShowHelpText | False | SumInsured | False | SymbolEnabled | True |

### Control Property Summary - mskDate

Description: What is the claim accident / loss date?. Text: \_\_/\_\_/\_\_\_\_

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | CharacterCasing | 0 |
| DateRestriction | Current Date | DisplayOnWebpage | True | EndYear | -5 | EndYear | -5 |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Mask | ##/##/#### | MaxLength | 8 | MultiLine | False | Numeric | False |
| Required | True | ReverseList | False | ShowHelpText | False | StartYear | 0 |

### Control Property Summary - cboType

Description: What is the type of claim?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_CLAIMTYPE | Numeric | False | Required | True | ShowHelpText | False |

## Business Support

### Control Property Summary - txtHandSDetails

Description: If yes, please provide details.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 100 | MultiLine | False | Numeric | False |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 14 |

### Control Property Summary - optHandS

Description: prosecution under the health and safety.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 13 | TabIndex | 13 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Business Support | optCavityWall (WisLabel14) | Enabled | When checked |
| Business Support | If yes, please provide details (txtHandSDetails) | Enabled | When checked |

### Control Property Summary - txtTribunalDetails

Description: If yes, please provide details.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 100 | MultiLine | False | Numeric | False |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 12 |

### Control Property Summary - optTribunal

Description: employment tribunal or court proceedings.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 11 | TabIndex | 11 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Business Support | optWaterproofing (WisLabel12) | Enabled | When checked |
| Business Support | If yes, please provide details (txtTribunalDetails) | Enabled | When checked |

### Control Property Summary - txtDiscussDetails

Description: If yes, please provide details.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 100 | MultiLine | False | Numeric | False |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 10 |

### Control Property Summary - optDiscussions

Description: discussions with any party in respect of.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 9 | TabIndex | 9 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Business Support | (WisLabel10) | Enabled | When checked |
| Business Support | If yes, please provide details (txtDiscussDetails) | Enabled | When checked |

### Control Property Summary - txtReguDetails

Description: If yes, please provide details.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 100 | MultiLine | False | Numeric | False |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 8 |

### Control Property Summary - optRegulations

Description: breaching any employment regulations.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 7 | TabIndex | 7 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Business Support | (WisLabel8) | Enabled | When checked |
| Business Support | If yes, please provide details (txtReguDetails) | Enabled | When checked |

### Control Property Summary - txtRedunDetails

Description: If yes, please provide details.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 100 | MultiLine | False | Numeric | False |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 6 |

### Control Property Summary - optRedundancies

Description: made any redundancies.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 5 | TabIndex | 5 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Business Support | (WisLabel6) | Enabled | When checked |
| Business Support | If yes, please provide details (txtRedunDetails) | Enabled | When checked |

### Control Property Summary - txtEmpDisDetails

Description: If yes, please provide details.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 100 | MultiLine | False | Numeric | False |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 4 |

### Control Property Summary - optEmpDispute

Description: employment dispute claim.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 3 | TabIndex | 3 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Business Support | (WisLabel4) | Enabled | When checked |
| Business Support | If yes, please provide details (txtEmpDisDetails) | Enabled | When checked |

### Control Property Summary - txtEmps

Description: How many employees do you have?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | False | AutoIncrement | False | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B |
| CharacterCasing | 0 | DecimalPlaces | 0 | DisplayOnWebpage | True | Font | Tahoma (8.25) |
| Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B | MaxAutoValue | 0 |
| MaximumTotal | 0 | MaxLength | 3 | MultiLine | False | Numeric | True |
| ProperCase | False | Required | True | ShowHelpText | False | TabIndex | 2 |

### Control Property Summary - optBusSuppCover

Description: Do you require Business Support Cover?.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 212R, 208G, 200B | BackColor | 212R, 208G, 200B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) Bold | Font | Tahoma (8.25) Bold | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| Required | True | ShowHelpText | False | TabIndex | 1 | TabIndex | 1 |

The enabled states of the following controls are affected by whether this control is checked, or unchecked.

| Screen | Control | Control State | Trigger Values |
| --- | --- | --- | --- |
| Business Support | How many employees do you have? (txtEmps) | Enabled | When checked |
| Business Support | employment dispute claim (optEmpDispute) | Enabled | When checked |
| Business Support | made any redundancies (optRedundancies) | Enabled | When checked |
| Business Support | breaching any employment regulations (optRegulations) | Enabled | When checked |
| Business Support | discussions with any party in respect of (optDiscussions) | Enabled | When checked |
| Business Support | employment tribunal or court proceedings (optTribunal) | Enabled | When checked |
| Business Support | prosecution under the health and safety (optHandS) | Enabled | When checked |
| Business Support | (WisLabel2) | Enabled | When checked |
| Business Support | (WisLabel3) | Enabled | When checked |
| Business Support | (WisLabel5) | Enabled | When checked |
| Business Support | (WisLabel7) | Enabled | When checked |
| Business Support | (WisLabel9) | Enabled | When checked |
| Business Support | optRoofing (WisLabel11) | Enabled | When checked |
| Business Support | optSolvent (WisLabel13) | Enabled | When checked |

## Assumptions

### Control Property Summary - cboDemolition

Description: 1. Demolition work.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_ASSUMPT | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - cboConvicted

Description: 7. Been convicted.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_ASSUMPT | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - cboBankrupt

Description: 6. Declared bankrupt.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_ASSUMPT | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - cboRefused

Description: 5. Insurance refused.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_ASSUMPT | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - cboAsbestos

Description: 4. Asbestos.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_ASSUMPT | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - cboPowerStations

Description: 3. Power stations.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_ASSUMPT | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - cboAircraft

Description: 2. Aircraft.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_ASSUMPT | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - cboPPE

Description: 9. Please confirm that PPE.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_ASSUMPT | Numeric | False | Required | True | ShowHelpText | False |

### Control Property Summary - cboStaffTraining

Description: 8. Ongoing staff training.

| Property | Value | Property | Value | Property | Value | Property | Value |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AlwaysVisible | True | BackColor | 255R, 255G, 255B | BackColor | 255R, 255G, 255B | DisplayOnWebpage | True |
| Font | Tahoma (8.25) | Font | Tahoma (8.25) | ForeColor | 0R, 0G, 0B | ForeColor | 0R, 0G, 0B |
| ListTable | LIST\_MH\_ASSUMPT | Numeric | False | Required | True | ShowHelpText | False |